



## Benefits/Feature: Your First Day

Starting a new career is exciting, but with it comes a lot of questions. In order to make your transition as easy as possible, we've put together a guide to your first day at the USPTO.

- Bring two forms of identification in original form. At least one of these documents needs to be a valid state or federal government-issued picture ID.
- Review the New Employee Information on our Careers Web site ([www.usptocareers.gov](http://www.usptocareers.gov)). The Forms page provides all the necessary employment forms for you to complete and bring to orientation.
- Whether driving (you can park in the East or West lot) or using public transportation (Metro and Dash Bus are both accessible to the USPTO campus), plan to arrive by 7:30 a.m.
- Report to the Madison Building at 600 Dulany Street, Alexandria, VA.
- You'll start your day in the Auditorium Concourse level and receive information on benefits, services and more.

Knowing how to start your first day can alleviate some of the questions surrounding a new career. If you have any other questions before you begin, please contact 1-800-786-9757.

## Living & Working in D.C.: Take your Pick.

Local orchards, pumpkin patches and more. Put on a sweater and take the family out to enjoy the brisk weather and the unique autumn harvests that come along with it. Here are a few destinations around the area to enjoy some of fall's best diversions.

- **Cox Farms**, Centreville, VA and Vienna, VA  
Popular amongst locals and not too far from home, Cox Farms' Centreville location offers slides, tunnels, mazes, live entertainment, rope swings and hayrides for families each fall. Their smaller Vienna location offers a pared down version of the festivities, and of course, samples of their famous apple cider.
- **Apple Ridge Ranch**, Linden, VA  
Bring the family out to pick a variety of apples, from red & yellow delicious to staymen, york and more. Pick up a

## FROM PTO

### Take a Break.

We know you're looking forward to your new career with the USPTO, but we also know that time off with your friends and family are important too. Here's a list of holidays we observe throughout the year.

- Tuesday, November 11: Veterans Day
- Thursday, November 27: Thanksgiving Day
- Thursday, December 25: Christmas Day
- Thursday, January 1: New Year's Day
- Monday, January 19: Birthday of Martin Luther King, Jr.
- Monday, February 16: President's Day
- Monday, May 25: Memorial Day
- Friday, July 3: July 4 "Independence Day" (observed)

## FAST FACTS

### What is intellectual property?

The USPTO deals in intellectual property. What is intellectual property exactly? An asset just like your home, your car or your bank account, intellectual property is the ownership of an idea. Just like any other property, it needs to be protected from unauthorized use. There are four ways to turn something you've dreamed up into an official proprietary item – two of which fall under the purview of our organization.

- **Patents** provide rights for up to 20 years for inventions that fall into the categories of utilities, designs, or plants.

- **Trademarks** protect words, names, symbols, sounds or colors that distinguish goods and services. Unlike patents, they can be renewed forever as long as they're being used in business.

pumpkin or some fresh honey while you're there. It's open 9 a.m. to 6 p.m. on weekends and holidays.

- **Butler's Orchard**, Germantown, MD  
A pick-your-own-pumpkin patch, hand-dipped caramel apples, kids' activities galore and a "world famous" pumpkin cannon. Who could ask for anything more?
- **Winterbrook Farms**, Thurmont, MD  
Featuring a different theme each year, this massive corn maze offers day and night adventures (the latter by flashlight). A small fee usually applies, but on certain days a Halloween costume can get you in for free. Other mazes in the area include Bowles Farm in Clements, MD and Temple Hall Farm Regional Park in Leesburg, VA.
- **Leesburg Animal Park, Leesburg, VA**  
Each fall, Leesburg Animal Park hosts Pumpkinville, a festival that gives you access to the area's largest petting zoo, your pick of the pumpkin patch, cider and apples galore and, last but not least, a camel ride.

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- **Copyrights** protect works of authorship, such as writings, music, and works of art that have been tangibly expressed. Copyrights are registered through the Library of Congress, and last the life of the author plus 50 years.
  - **Trade Secrets** are information that companies keep secret to give them an advantage over their competitors, such as the formula for Coca-Cola.
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